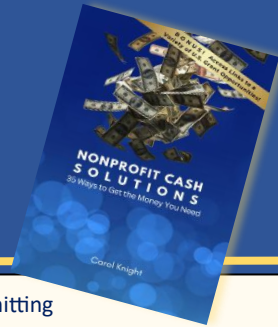


Free download From the Author:
 Nonprofit Cash Solutions, 35 Ways To Get The Money You Need
Quick Grant-Writing Guide
10 Steps to Get Funded
 One Page Roadmap to Write & Position Your Grant for Success



How to Use This Guide: > 1: Follow the 10 steps below > 2: Fill in the blanks > 3: Use the checklist before submitting
Take 30 minutes to complete this page – it could save you weeks of guesswork.

1 Know the Funder

Align your mission with theirs

- Research, priorities & language
- Review grants they funded
- Ask: What problem do they care about solving?

Pro Tip: Funders fund alignment. Mirror their goals.

2 Define Your Program

Keep It Clear & Specific

- Use this formula:
"We help [who] by [what], so that [results]"
 Mini-Example: *'We provide STEM tutoring to 50 middle school students so that 80% improve math proficiency.'*

Your Program: _____

3 State the Problem Clearly

Show Urgency's Impact

- Use statistics & real-life examples
- Keep it short: "X people face Y problems; without help, Z happens."

Problem Statement: _____

4 Present Your Solution

Explain What You'll Do & Why It Works

- Outline your approach step-by-step
- Explain why your method is effective

Our Approach: _____

5 Set Measurable Outcomes

Make Results Trackable

- ✓ Write outcomes that are **Specific & Measurable**
- * "Serve 100 students in 12 weeks."
- * "Increase literacy by 25% "

Outcome Goal: _____
(By when & What will change? _____

6 Budget Smartly

Link Costs to Outcome

- Include staff, supplies, operation
- Every dollar must connect to an activity

Activity	Cost	Outcome It Supports
Example: Tutor Salary	\$2000	Delivers 40 tutoring sessions

7 Show Credibility

Prove You Can Deliver

- Highlight experience and past success
- List partnerships, board, or community support

Why We're Qualified: _____

8 Plan Evaluation

Align your mission with theirs

- Research, priorities & language
- Review grants they funded
- Ask: What problem do they care about solving?

9 Align With the Funder

Use Their Language

- Mirror their priorities and keywords
- Show how your project fulfills their mission

Use words directly from their guidelines

10 Submit Confidently

Follow Your Instructions...EXACTLY

- Check formatting, fonts, page limits
- Proofread numbers, names, attachments
- ✓ Always Submit Early → Avoid last minute issues!!